

Audit and Corporate Governance Committee

Date: **Friday, 21st December, 2007**

Time: **10.00 a.m.**

Place: **Brockington, 35 Hafod Road, Hereford.**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor ACR Chappell (Chairman)
Councillor GFM Dawe (Vice-Chairman)

Councillors MJ Fishley, JHR Goodwin, R Mills, RH Smith and AM Toon

In Attendance: Councillor H Bramer, Cabinet Member (Resources), and T Tobin, Audit Commission.

	Pages
1. APOLOGIES FOR ABSENCE	
2. NAMED SUBSTITUTES(IF ANY)	
To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda,	
4. MINUTES	1 - 6
To approve and sign the Minutes of the meeting held on 30 th November 2007.	
5. UPDATE ON COMMUNITY NETWORK UPGRADE AND CRITICAL RECOMMENDATIONS IN USE OF CONTRACTORS IN ICT SERVICES	7 - 12
This report responds to the request made by the Committee at its meeting on 19th October 2007 for an update on the current position regarding the timetable review on the Community Network contract and in relation to the four critical recommendations set out in paragraph 11 of the update number two on the Interim Assurance Report 2007/08. This report was deferred at the last meeting of this Committee for further detailed information.	
6. PROGRESS REPORT NO.3 - DIRECTOR OF RESOURCES SPECIAL REPORT	
To provide the Audit and Corporate Governance Committee with a third update on progress with implementing the action plan agreed by Cabinet in response to the Director of Resources' special report on financial governance issues in ICT and Customer Services (<i>Report to Follow</i>).	
7. REVIEW OF THE SCHEME OF DELEGATION, BUDGET AND POLICY PROCEDURE RULES, FINANCIAL PROCEDURE RULES AND CONTRACT PROCEDURE RULES	13 - 94
To seek the Audit and Corporate Governance Committee's approval to	

proposed revisions to the Constitution in line with the resolution made by Council on 2nd November 2007.

8. UPDATED INTERIM ASSURANCE REPORT 2007/08 NO.4

To provide the Committee with an updated interim Assurance report for 2007/08 (*Report to Follow*).